

**ROTARY CLUB OF REDWOOD CITY
BOARD OF DIRECTORS MEETING AGENDA
REACH WITHIN TO EMBRACE HUMANITY**

**Date: July 29, 2011
8:30AM**


Start:

**Agenda Approval/Changes:
Approval of prior Minutes:
Secretary's Report:
Treasurer's Report:**

COMMITTEE REPORTS

- **Community Service:**
- **World Community Service:**
- **Youth and Vocational Service:**
- **Rotary Foundation:**
- **Club Service:**
- **Publicity:**
- **Membership/ Diversity:**

OLD BUSINESS:

- **New location for Tuesday meetings:**
- **District 5150 Youth Exchange scholarship:** District has requested five monthly of payments at \$150 per month directly to Nicolas Leon, the student visiting from Madrid.
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- **Budget 2011-2012:**
- **Honorary memberships:** From 2010-2011 - Rod Carpenter, Jerry Mertens, Frank Parcell, Paul Young
- **Committee assignments:**

NEW BUSINESS:

- **Date and time of future Board meetings:**

Rotary Club of Redwood City
Minutes of the Board of Directors Meeting
July 29th,2011

Call to Order: The meeting was called to order by President Glenn Nielsen at 8:31am. The following were in attendance: Ed Hernandez, Roland Haga, Pete Liebengood, John MacAfee, Steve Webb, Deanna Dooley, Karen Krueger, Brad Shepherd. Guest Susan Howell, excused Steve Wagstaffe, Carol Ebner

Approval of Prior Minutes: A motion to approve the minutes of the June 24th,2011 meeting was made by Brad Shepherd and seconded by Pete Liebengood. Motion passed unanimously.

Secretary's Report: Reported that there are 51 members with resignations from Sandy Chen, Jennifer Cortez, Henry Gaw, Beverley May and Craig Templeton. Attendance was 61.9% for June and 55.6% for July. Status of Ellen Haas is not known at this time. A motion was made by Roland Haga and Pete Liebengood to approve the renewal of Honorary Membership for Jerry Mertens, Paul Young, Rod Carpenter and Frank Parcell, approved unanimously.

Treasurer's Report: Brad Shepherd presented the report for June and advised that the wine auction had netted \$11,400 including the matching funds. A motion was made by Roland Haga and seconded by Karen Krueger to approve the report and passed unanimously.

Committee Reports:

Community Service: John MacAfee reported that 4 collection projects were planned for the year and that the committee wanted to support tangible items with funding.

World Community Service: No report.

Youth and Vocational Service: Susan Howell reported that the dictionary project was being planned and also discussion of sponsorship of a school. Background clearance for working with youth was discussed, so far Pete Liebengood, Karen Krueger and Fred Strathdee have been cleared.

Rotary Foundation: Susan Howell reported that there would be a District Foundation event sometime in October, details unknown at this time.

Publicity: Pete Liebengood will publicize the results of the Car Raffle with a list of money given to charity and contact the local papers. It was suggested that a Facebook page be set up for the Club and use Roteract to help with this project.

Membership: President Glenn reported that Joe Lucero had offered to take Membership Chair, and the process of membership recruiting and the process needs to be reviewed with him. It was suggested that at each meeting a member gives a 3-4 minutes talk about their vocation. It was suggested that the charities that benefit from the Car Raffle should be approached to become a member of the Club.

It was suggested that new members need to be assigned to committees to get them involved and committed.

There was discussion about the lack of social events and it was suggested that a barbecue be held in the Fall as a social event for members and spouse/guest.

Old Business:

New Location: Discussion as to locations where we could meet, Bill Conklin had offered to research this project, President Glenn wants to look into whether the Sequoia Club would be receptive to our renovating the Club. The Old Spaghetti Factory or the Club Fox were suggested. Further research will be done.



Budget 2011-12: The budget was presented, a motion was made by Karen Krueger and seconded by Pete Liebengood for approval, it was approved unanimously.

Committee Assignments: President Glenn will publish the list of members assigned to committees.

New Business:

Salvation Army Event: Steve Webb reported that all the costs had been covered except about \$150 and requested funds from the Club. Roland Haga offered to contribute the amount. Attendance is coming in but slowly.

Board Meetings: It was agreed that Board meetings will take place on the last Friday of the month at 8:30 am at Ilana's

There being no further business the meeting adjourned at 9:45 am.

Next meeting will be held Friday August 26th, 2011 @ 8:30 at Ilana's

**ROTARY CLUB OF REDWOOD CITY
BOARD OF DIRECTORS MEETING AGENDA
REACH WITHIN TO EMBRACE HUMANITY**

Date: August 26, 2011

Start: 8:30AM

Agenda Approval/Changes:

Approval of prior Minutes:

Secretary's Report:

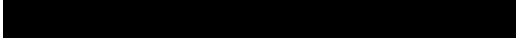
Treasurer's Report:

COMMITTEE REPORTS

- **Community Service:**
- **World Community Service:**
- **Youth and Vocational Service:**
- **Rotary Foundation:**
- **Club Service:**
- **Publicity:**
- **Membership/ Diversity:**

OLD BUSINESS:

- **New location for Tuesday meetings:**

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NEW BUSINESS:

- **Reduced dues for younger members:**
- **Holiday party:**
- **Pete and Ginny Hughes leave of absence:**

Rotary Club of Redwood City
Minutes of the Board of Directors Meeting
August 26, 2011

Call to Order: The meeting was called to order by President Glenn Nielsen at 8:38am. The following were in attendance: Roland Haga, Carol Ebner, John MacAfee, Steve Webb, Deanna Dooley, Karen Krueger, Brad Shepherd, Lilia Ledezma. Excused Steve Wagstaffe, Pete Liebengood

Approval of Prior Minutes: A motion to approve the minutes of the July 29, 2011 meeting was made by John MacAfee and seconded by Karen Kreuger. Motion passed unanimously.

Secretary's Report: Carol Ebner reported that there are 51 members. Attendance was 55.5% for July and est. 59.4% for August. Status of Ellen Haas is not known at this time. Bob Doss notified Brad Shepherd that he would be resigning his membership. Carol will contact him by phone to discuss the reasons for his departure from the club. A suggestion was made to honor the Past Presidents by inviting them to stand up at an occasional meeting. A motion to accept the Secretary's report was made by Brad Shepherd and seconded by Deanna Dooley. Motion passed unanimously.

Treasurer's Report: Brad Shepherd presented the report for July. Seventeen members have not paid their dues. Brad expressed concern about the cash requirements needed to meet the Club's obligations for the coming year. Current bank balance is ~\$50k, Club has made ~\$30k in commitments for 2011/2012. A motion to approve the Treasurer's report was made by Deanna Dooley and seconded by Karen Krueger. Motion passed unanimously.

Committee Reports:

Community Service: John MacAfee discussed district grant possibilities and is looking into further fundraising opportunities.

World Community Service: No report.

Youth and Vocational Service: No report.

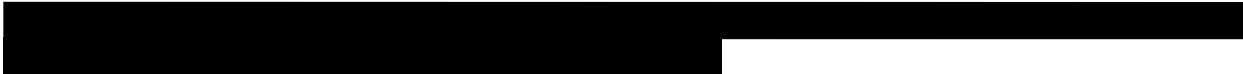
Rotary Foundation: No report.

Publicity: No report.

Membership: Joe Lucero will be the chair of the Membership committee. Carlos Bolanos, Deanna Dooley, Barbara Bonilla, Glenn Nielsen and Lori Lochtefeld have agreed to serve on the committee. The focus of the committee members will be to retain new members with a plan to follow up closely for 12 months. Current concerns are with Anthony Kamm (Pete Hodgson sponsor) and Lori Lochtefeld (Pete Liebengood sponsor). Discussion of classifications revealed a strong preference for limiting membership to one member per classification. Oversubscription

Old Business:

New Location: President Glenn expressed his continuing concerns with crime in the area of the Sequoia Club. Search for a new location is ongoing. Glenn reported that the sandwich bar only lunch held in August was not a hit. He reports that Hofbrau Catering will do a combination of hot food and sandwiches at no extra charge. Appropriate ratio would need to be determined. Glenn will follow up.



New Business:

Reduced dues for younger members: Would reduced dues for younger members be a good recruiting tool? No decision was made but will be subject to further review.

Holiday Party: Roland Haga volunteered to make the arrangements for the Holiday Party. Steve Webb volunteered the use of his home, except for December 3rd through December 13th as he will be out of town.

Pete and Ginny Hughes leave of absence: Ginny Hughes sent a letter resigning her and Pete's membership. Carol phoned her and suggested a leave of absence. Roland Haga made a motion to grant a leave of absence to Pete and Ginny Hughes, retaining their active membership with no dues or meals charges for six months. The motion was seconded by Steve Webb. Motion passed unanimously. Leave of absence to be revisited in January 2012.

Car Raffle leadership: With Pete Hughes' illness, President Glenn will solicit another Car Raffle chair.

Career presentations: Glenn will request that one member per week make an informal presentation on his or her occupation, limit two to three minutes.

There being no further business the meeting adjourned at 9:39 am.

Next meeting will be held Friday September 23, 2011 @ 8:30 at Alana's

**ROTARY CLUB OF REDWOOD CITY
BOARD OF DIRECTORS MEETING AGENDA
REACH WITHIN TO EMBRACE HUMANITY**

Date: September 23, 2011

Start: 8:30AM

Agenda Approval/Changes:

Approval of prior Minutes:

Secretary's Report:

Treasurer's Report:

COMMITTEE REPORTS

- **Community Service:**
- **World Community Service:**
- **Youth and Vocational Service:**
- **Rotary Foundation:**
- **Club Service:**
- **Publicity:**
- **Membership/ Diversity:**

OLD BUSINESS:

- **New location for Tuesday meetings:**
- **Holiday party:**

NEW BUSINESS:

Rotary Club of Redwood City
Minutes of the Board of Directors Meeting
September 23, 2011

Call to Order: The meeting was called to order by President Glenn Nielsen at 8:32am. The following were in attendance: Roland Haga, Carol Ebner, John McAfee, Steve Wagstaffe, Deanna Dooley, Karen Krueger, Brad Shepherd, Lilia Ledezma, Pete Liebengood. Excused: Steve Webb

Approval of Prior Minutes: A motion to approve the minutes of the August 26, 2011 meeting was made by Deanna Dooley and seconded by Brad Shepherd. Motion passed unanimously.

Secretary's Report: Carol Ebner reported that there are 50 members. Attendance was 58.3% for August and est. 52.1% for September. Bob Doss has resigned his membership. A motion to accept the Secretary's report was made by Roland Haga and seconded by Karen Krueger. Motion passed unanimously.

Treasurer's Report: Brad Shepherd presented the report for August. Brad will follow up on the few unpaid dues. A motion to approve the Treasurer's report was made by Roland Haga and seconded by Karen Krueger. Motion passed unanimously.

Committee Reports: Fair Oaks Halloween party is scheduled, date unknown, Ed Hernandez chair. Committee voted to contribute \$200 to Emily for her Girl Scout project.

Community Service: No report.

World Community Service: No report.

Youth and Vocational Service: No report.

Rotary Foundation: Thanks to Susan Howell for her energy and commitment to the club and foundation.

Publicity: Pete Liebengood prepared a news release on September 21 for the Night of Stars with the Rotary logo. Lilia needs more e-mail lists from members for her invitation list. Pete would like to commend Joe Lucero for his hard work on behalf of Fresh Takes.

Membership: No report.

Old Business:

New Location: Pete Liebengood has been working with Charlie Lochtefeld re: Club Fox. Roland reports that Old Spaghetti Factory opens October 20th.

Holiday Party: Roland Haga presented his three local choices for locations for the Holiday Party. The Board supports Roland's suggestion of Vino Santo. Date of party is December 6th.

New Business:

Bob Doss honorary membership: A motion to approve an honorary membership to Bob Doss was made by Carol Ebner and seconded by Karen Kreuger. Motion passed unanimously.

Social Event: The club will host a BBQ at Bill Nicolet's house on the afternoon of October 8th.

Board meeting schedule: The November and December Board combined meeting will be held on December 9th.

There being no further business the meeting adjourned at 9:05 am.

Next meeting will be held Friday October 28, 2011 @ 8:30 at Alana's

**ROTARY CLUB OF REDWOOD CITY
BOARD OF DIRECTORS MEETING AGENDA
REACH WITHIN TO EMBRACE HUMANITY**

Date: October 28, 2011

Start: 8:30AM

Agenda Approval/Changes:

Approval of prior Minutes:

Secretary's Report:

Treasurer's Report:

COMMITTEE REPORTS

- **Community Service:**
- **World Community Service:**
- **Youth and Vocational Service:**
- **Rotary Foundation:**
- **Club Service:**
- **Publicity:**
- **Membership/ Diversity:**

OLD BUSINESS:

- **New location for Tuesday meetings:**
- **Holiday party:**

NEW BUSINESS:

- **Farmers Market project:**
- **Weekly wine auction:**

Rotary Club of Redwood City
Minutes of the Board of Directors Meeting
October 28, 2011

Call to Order: The meeting was called to order by President Glenn Nielsen at 8:34am. The following were in attendance: Roland Haga, Carol Ebner, John McAfee, Steve Wagstaffe, Deanna Dooley, Karen Krueger, Brad Shepherd, Lilia Ledezma, Pete Liebengood, Steve Webb

Approval of Prior Minutes: A motion to approve the minutes of the September 23, 2011 meeting was made by Roland Haga and seconded by Steve Wagstaffe. Motion passed unanimously.

Secretary's Report: Carol Ebner reported that there are 50 members. Attendance was 55.5% for September and est. 58.6% for October. A motion to accept the Secretary's report was made by Deanna Dooley and seconded by John McAfee. Motion passed unanimously.

Treasurer's Report: Brad Shepherd presented the report for September.

Committee Reports

Community Service: Fair Oaks Senior Center Halloween Party was held October 27th.

World Community Service: Reminder was given regarding District Simplified Grants and District Designated Funds for International projects.

Youth and Vocational Service: No report.

Rotary Foundation: The World Series raised almost \$1,000 for the Rotary Foundation.

Publicity: No report.

Membership: Corrin Rankin is scheduled to meet with John Lowe for her Rotary information meeting on November 1st. Capt. Espinosa of the Salvation Army is a candidate for membership coming up in January.

Old Business

New Location: Pete Liebengood reported on two options. The Lochtefelds have offered the Club Fox at no charge to the club. Outside catering would be needed – Hof Brau and Bianchini's were discussed. One restriction would be that no person under 21 could ever attend. The Old Spaghetti Factory could be an option for larger and/or youth meetings. It was decided that an offsite meeting will be held at Club Fox on November 29th to test the facility. Pete will make a presentation to the Club at a January meeting to get the membership's feedback.

Holiday Party: Party will be December 6th at Vino Santo. Roland Haga is preparing invitations and menu. Toys for Tots will be collected.

New Business:

Farmers Market Project: Lilia presented a proposal for a downtown Farmers Market to be sponsored and promoted by the Club. Preliminary proposal shows significant profits available for the Club. A motion was made by Carol Ebner to support continued exploration of the project as presented. Motion was seconded by Karen Kreuger and passed unanimously.

Weekly Wine Auction: Subject was tabled until next meeting.

Board meeting schedule: The November and December Board combined meeting will be held on December 9th.

Upcoming meetings: November 1st will be Icebreakers, November 8th will be Saltworks site tour.

There being no further business the meeting adjourned at 9:30 am.

Next meeting will be held Friday December 9, 2011 @ 8:30 at Alana's

**ROTARY CLUB OF REDWOOD CITY
BOARD OF DIRECTORS MEETING AGENDA
REACH WITHIN TO EMBRACE HUMANITY**

Date: December 9, 2011

Start: 8:30AM

Agenda Approval/Changes:

Approval of prior Minutes:

Secretary's Report:

Treasurer's Report:

COMMITTEE REPORTS

- **Community Service:**
- **World Community Service:**
- **Youth and Vocational Service:**
- **Rotary Foundation:**
- **Club Service:**
- **Publicity:**
- **Membership/ Diversity:**

OLD BUSINESS:

- **New location for Tuesday meetings:**
- **Farmers Market project:**

NEW BUSINESS:

- **Weekly wine auction:**

Rotary Club of Redwood City
Minutes of the Board of Directors Meeting
December 9, 2011

Call to Order: The meeting was called to order by President Glenn Nielsen at 8:34am. The following were in attendance: Roland Haga, Carol Ebner, John McAfee, Deanna Dooley, Karen Krueger, Brad Shepherd, Lilia Ledezma, Pete Liebengood, Hal Butts (guest) Absent: Steve Webb, Steve Wagstaffe

Approval of Prior Minutes: A motion to approve the minutes of the October 28, 2011 meeting was made by Roland Haga and seconded by Brad Shepherd. Motion passed unanimously.

Secretary's Report: Carol Ebner reported that there are 50 members. No attendance figures were reported.

Treasurer's Report: Brad Shepherd presented the report for October. [REDACTED]
[REDACTED] Carol will have his sponsor, Pete Hodgson, contact him. A motion to approve the Treasurer's report was made by Carol Ebner, seconded by Karen Kreuger. Motion passed unanimously.

Committee Reports

Community Service: John McAfee reports that grant request letters were sent to 21 local charities asking for tangible projects suitable for Rotary recognition. Deadline for responses is December 31st. Committee will take 6 weeks to make decisions then expects to make grants in March. Canned Food Drive is planned for the Spring.

World Community Service: No report.

Youth and Vocational Service: Carol Ebner reports that 400 dictionaries are on order and due to be delivered any day. John McAfee reminded us that Julsgranplundring will be at the Salvation Army on January 7th.

Rotary Foundation: No report.

Publicity: No report.

Membership: Corrin Rankin is eligible for induction Tuesday December 13th.

Old Business

New Location: Feedback on meeting at Club Fox: Good downtown location, space crowded with 40 members at meeting, too noisy/poor acoustics. Board suggested an offsite meeting at Old Spaghetti Factory to compare sites, then have a Club Assembly in February to get further member feedback.

Holiday Party: Roland reported that the party was successful. Cost \$2,200, Income \$2,286 = Profit of \$86! Three large bags of Toys for Tots were collected.

Farmers Market Project: Lilia distributed a map of the downtown with proposed booth locations on Broadway and Hamilton adjacent to Courthouse Square. Discussion of possible alcohol sales were deferred due to the complications of the licensing and additional security required by RCPD. The necessary volunteers required to man the Rotary booth every week is a concern of some Board members. Lilia plans to incentivize each committee to provide volunteers by sharing the profits proportionately to the participation of the members of that committee. The expense of the tents with Parks and Rec may include a portion of the fee being used to sponsor the Jazz programs on Monday nights. Karen commented that this project meets all of the goals laid out during the club's Visioning process, especially increased visibility for the Club and projects that encourage active community participation by the membership.

Lilia reported that she has two committed sponsors for the Market at \$5,000 each – PG&E and Redwood General Tire. She is looking for a commitment from the Club of \$5,000 for seed money for startup expenses for the first year. A motion was made and modified by Roland Haga to commit \$5,000 as seed money for the project as presented. Motion was seconded by Pete Liebengood and passed unanimously. Lilia will make a presentation on the project to the club during the January 10th meeting. Carol asked for a cash flow projection from Lilia to help determine if seed money is adequate.

New Business:

Weekly Wine Raffle: Hal Butts suggested replacing the Polio can that is passed around during meetings with a wine raffle can. On the honor system, members could put \$2 in the box and take 5 tickets. At the end of the meeting, a ticket would be drawn for a bottle of wine. Proceeds, net of cost of wine, would benefit the International Committee. Board expressed unanimous support.

There being no further business the meeting adjourned at 9:38 am.

Next meeting will be held Friday January 27, 2012 @ 8:30 at Alana's

Rotary Club of Redwood City
Minutes of the Board of Directors Special Meeting
Sequoia Healthcare District Offices
January 6, 2012

Call to Order: The meeting was called to order by President Glenn Nielsen at 8:00am. The following were in attendance: Roland Haga, Carol Ebner, John McAfee, Deanna Dooley, Karen Krueger, Brad Shepherd, Lilia Ledezma, Steve Wagstaffe, Don Gibson (guest), Alpio Barbara (guest), Susan Howell (guest) Absent: Steve Webb, Pete Liebengood

The purpose of the meeting was to update the Board on the Market project and address any concerns of the Board.

Don Gibson started by telling us that the Market had originally been his and Lilia's idea as a business opportunity. They decided that it was not their core business and shelved the idea. When Lilia accepted the nomination as President-elect of the Club, she hoped to start the Market as a Rotary fundraiser. She and Don approached Alpio with the idea and he agreed to support the concept with the Club and as a financial sponsor.

Lilia Ledezma presented a prepared printout outlining the current state of the project. The Market would benefit the Club with additional exposure, membership recruiting, fundraising and a venue for Car Raffle Ticket sales. The Market would benefit the City and Community by drawing affluent customers to local businesses, supporting the Tuesday night dance program at Courthouse Square and making healthy foods more available.

Lilia addressed questions regarding the relationship the Club would have with Community Consultants Group (CCG). Due to minimal volunteer support, the Rotary Club is not in a position to perform all of the necessary administration duties for a major start up such as this. CCG has the personnel and Lilia will not charge for her time. Lilia is a consultant to CCG, has no ownership position and will execute any requested documents certifying same.

Reviewing the budget, the Market has received commitments from Redwood General Tire and PG&E (99% certain) for \$5,000 sponsorships. The Rotary Club has allowed a \$5,000 budget for startup costs. Lilia is still looking another sponsor to meet the goal of \$20,000.

The City of Redwood City will charge \$21,000 for the setup, rental and takedown of the necessary tents. This would be a fixed price based upon a certain number of tents for a certain number of weeks. Based upon projected profits, Lilia has a handshake agreement to make an additional donation to the City Redevelopment Agency.

The Market will be a certified market which includes per booth permit fee, 60 or 80 cents per booth. Licenses would be required from each food vender.

A discussion regarding methods of accounting included the use of QuickBooks for reporting and Paypal for credit card processing. There will be a lot of detail to the bookkeeping as 72 booths x 23 weeks will be a lot of payments.

The latest version of the Market budget shows a potential profit of \$57,560.00. Susan Howell reported that this project would indeed be taxable as Unrelated Business Income which could be 35% or higher. Income would be taxable if all of these conditions occur: it is trade or business, regularly carried on and not substantially related to our exempt purpose.

Brad Shepherd requested a timeline, showing all of the necessary milestones before the opening day of the Market on May 1st. Various contracts and rules still need to be prepared with the option of the Club taking over full responsibility of running the Market in coming years.

President Glenn recapped:

- He believes that the Club will be 100% supportive of the Market
- To the question of CCG's participation, Alpio pointed out that Lilia and CCG has already done a lot of work and requested that the first year be contracted as presented in good faith.
- Agreements will need to be drafted: Consultant, City, Market vendors
- Finance Committee will need to work out accounting details. Susan, Brad, Carol and Karen agreed to serve on that committee.
- Roland commented that the project meets many of the goals set out during the Visioning Process in 2009, especially additional recruitment and exposure of Rotary to the community.

A motion was made by Carol Ebner and seconded by Karen Kreuger to continue the club's support of the Market. Motion passed with Steve Wagstaffe abstaining.

Club Assembly will be held during the lunch meeting on Tuesday January 10th to present the proposal to the Club membership.

There being no further business the meeting adjourned at 9:13 am.

Next meeting will be held Friday January 27, 2012 @ 8:30 at Alana's

**ROTARY CLUB OF REDWOOD CITY
BOARD OF DIRECTORS MEETING AGENDA
REACH WITHIN TO EMBRACE HUMANITY**

Date: February 24, 2011

Start: 8:30AM

Agenda Approval/Changes:

Approval of prior Minutes:

Secretary's Report:

Treasurer's Report:

COMMITTEE REPORTS

- **Community Service:**
- **World Community Service:**
- **Youth and Vocational Service:**
- **Rotary Foundation:**
- **Club Service:**
- **Publicity:**
- **Membership/ Diversity:** Application for membership by Stefanie Boicelli

OLD BUSINESS:

- **New location for Tuesday meetings:**
- **Farmers Market project:**

NEW BUSINESS:

Rotary Club of Redwood City
Minutes of the Board of Directors Meeting
January 27, 2011

Call to Order: The meeting was called to order by President Glenn Nielsen at 8:34am. The following were in attendance: Carol Ebner, John McAfee, Deanna Dooley, Karen Krueger, Brad Shepherd, Lilia Ledezma, Steve Webb, Steve Wagstaffe, Joe Lucero (guest) Absent: Pete Liebengood, Roland Haga

Approval of Prior Minutes: A motion to approve the minutes of the December 9, 2011 and January 6, 2012 meetings was made by Deanna Dooley and seconded by Brad Shepherd. Motion passed unanimously.

Secretary's Report: Carol Ebner reported that November attendance was 58.1%, December was 51.6% (excluding Christmas party) and January is estimated at 62.1%. Reasons for low attendance were discussed.

Treasurer's Report: Brad Shepherd presented the reports for November and December. A motion to approve the Treasurer's report was made by John McAfee, seconded by Karen Kreuger. Motion passed unanimously.

Committee Reports

Community Service: John McAfee reports that grant requests for a total of \$20,000 have been received. Grants were determined by the committee at the January 24th meeting with one for \$1,000 and several more for \$500. Letters will be going out notifying the recipients of their awards and check will be presented at upcoming meetings.

World Community Service: No report.

Youth and Vocational Service: 400 dictionaries have arrived and are pending distribution.

Rotary Foundation: No report.

Club Service: No report.

Publicity: No report.

Membership: Joe attended to discuss his challenges with recruitment. Stefanie Boicelli will be submitting an application for membership soon. Joe will target the RWC Fire Department and California Highway Patrol leaders. He has met with Ms. Fraser who has started a Canada College entrepreneur group, both to recruit new members and look into a mentoring program with Rotarians. Joe offered to contact members who do not attend regularly and encourage them to come to more meetings.

Old Business

New Location: President Glenn reviewed his reasons for wanting to relocate out Tuesday lunch meetings. The facility is dated, the neighborhood is poor and there are concerns about the long term financial health of the Sequoia club. The Fox Theatre has a good location but many details would remain

to work out for regular meetings. The Old Spaghetti Factory was well received by members. The service was good, as was the location. There was no Audio/Visual equipment, however the club could provide the TV and the Rotary cabinet. There was a small fee for parking over 90 minutes. And beverages were an additional cost. The cost for the meal at the meeting in January was \$15 per person. The basic difference between buffet and table service is a subject for further discussion. Glenn will continue exploring details with both the Fox and Old Spaghetti Factory.

Farmers Market Project: The RFP from the City of RWC is in progress, due February 10th. Committee members are Lilia Ledezma, Alpio Barbara, Don Gibson, Carol Ebner, Lori Lochtefeld and Susan Howell. Hall Butts will be reviewing all contracts. Bill Conklin is preparing the CCG contract. All Contracts will need final approval by the Rotary Board, which may require a special meeting. The City Council date for final approval is March 17th. Sequoia Healthcare District has committed to a \$5,000 sponsorship.

New Business:

Sponsorship of Poker Run: Referred to Yout Service or President's Fund.

J.R. Gamez membership application: A motion to approve the Gamez application for membership was made by Steve Wagstaffe and Seconded by Brad Shepherd. Motion passed unanimously.

District Designated Funds: President Glenn announced that our club still has \$3,500 in DDF available for our use. He did not know if those funds could be used for any type of project or only International.

There being no further business the meeting adjourned at 9:29 am.

Next meeting will be held Friday February 24, 2012 @ 8:30 at Alana's

Rotary Club of Redwood City
Minutes of the Board of Directors Meeting
February 24, 2012

Call to Order: The meeting was called to order by President Glenn Nielsen at 8:33am. The following were in attendance: Carol Ebner, John McAfee, Deanna Dooley, Karen Krueger, Brad Shepherd, Lilia Ledezma, Steve Webb, Steve Wagstaffe, Pete Liebengood, Roland Haga

Approval of Prior Minutes: A motion to approve the minutes of the January 27, 2012 meetings was made by Deanna Dooley and seconded by Steve Wagstaffe. Motion passed unanimously.

Secretary's Report: Carol Ebner reported that January attendance was 62.9% and February is estimated at 58.1%. Reasons for low attendance were discussed.

Treasurer's Report: Brad Shepherd presented the reports for January. A motion to approve the Secretary's and Treasurer's reports was made by Karen Kreuger, seconded by Deanna Dooley. Motion passed unanimously.

Committee Reports

Community Service: John McAfee reports that his committee has notified all grant recipients of their awards and will send a list to Brad to prepare checks. Distributions will be made at upcoming lunch meetings. A possible new project is landscaping at a halfway house.

World Community Service: No report.

Youth and Vocational Service: No report.

Rotary Foundation: No report.

Club Service: No report.

Publicity: No report.

Membership: A motion to approve the application for Stefanie Boicelli's membership was made by Roland Haga, seconded by Pete Liebengood. Motion passed unanimously. J.R. Gamez will be ready for induction next week.

Old Business

New Location: President Glenn reported that the only feedback he has received on Old Spaghetti Factory has been regarding the food. He did receive one e-mail comment that the location was "too far". On the trial day, the cost of the meal was \$15.30 per person. Details remain to be worked out regarding the exact menu, cost, storage of Rotary items, and audio/visual arrangements. A motion was made by Carol Ebner to relocate our weekly lunch meetings to Old Spaghetti Factory as of April 1, 2012, seconded by Pete Liebengood. Motion passed unanimously.

Farmers Market Project: Lilia Ledezma reported that the first e-mail has gone out to the vendor list with good response. As of 2/23, the City Council may defer approval of the permit until the April Council meeting. Alpio and Lilia are working with the city to move that approval date to March.

New Business:

There being no further business the meeting adjourned at 9:14 am.

Next meeting will be held Friday March 30, 2012 @ 8:30 at Alana's

**ROTARY CLUB OF REDWOOD CITY
BOARD OF DIRECTORS MEETING AGENDA
REACH WITHIN TO EMBRACE HUMANITY**

Date: March 30, 2012

Start: 8:30AM

Agenda Approval/Changes:

Approval of prior Minutes:

Secretary's Report:

Treasurer's Report:

COMMITTEE REPORTS

- **Community Service:**
- **World Community Service:**
- **Youth and Vocational Service:**
- **Rotary Foundation:**
- **Club Service:**
- **Publicity:**
- **Membership/ Diversity:**

OLD BUSINESS:

- **New location for Tuesday meetings:**
- **Farmers Market project:**

NEW BUSINESS:

Rotary Club of Redwood City
Minutes of the Board of Directors Meeting
March 30, 2012

Call to Order: The meeting was called to order by President Glenn Nielsen at 8:35am. The following were in attendance: Carol Ebner, Deanna Dooley, Brad Shepherd, Lilia Ledezma, Steve Wagstaffe, Absent: John McAfee, Karen Krueger, Steve Webb, Pete Liebengood, Roland Haga

Approval of Prior Minutes: A motion to approve the minutes of the February 24, 2012 meeting was made by Deanna Dooley and seconded by Brad Shepherd. Motion passed unanimously.

Secretary's Report: Carol Ebner reported that February attendance was 59.7% and March is estimated at 58.1%. In the past two months, Ruth Gardner has missed every meeting, Barbara Bonilla and Paul Piccione have only made two meetings and Alpio Barbara, Bob Boland and RJ Toguchi have attended three meetings out of eight. On March 1st, the Club had 49 members. JR Gamez was initiated on March 27th, for a new total of 50 members. Stefanie Boicelli and Andres Espinoza await induction. A motion to approve the Secretary's Report was made by Deanna Dooley and seconded by Steve Wagstaffe. Motion passed unanimously.

Treasurer's Report: No report.

Committee Reports

Community Service: No report.

World Community Service: No report.

Youth and Vocational Service: No report.

Rotary Foundation: No report.

Club Service: No report.

Publicity: No report.

Membership: No report.

Old Business

New Location: Lunch meetings will be held at the Old Spaghetti Factory starting April 3rd. Carol will check District and RI websites to update meeting location.

Farmers Market Project: Lilia Ledezma reported on the progress of the Farmers Market. The dedicated website is up and running. 6 applications have been received through the site. 50% of the booth sale goal has been met. Lilia, Don Gibson and Connie Guerrero have been visiting other markets on weekends to hand out applications. It is hoped that the 80 booth goal will be reached by May 1st, the opening date. Two sponsorships have been lost - PG&E and Sequoia Health Care District. Carol and Lilia

will meet Tuesday to review the current budget. The club will need to budget for supplies for its own booths.

New Business:

There being no further business the meeting adjourned at 9:21 am.

Next meeting will be held Friday April 27, 2012 @ 8:30 at Alana's

**ROTARY CLUB OF REDWOOD CITY
BOARD OF DIRECTORS MEETING AGENDA
REACH WITHIN TO EMBRACE HUMANITY**

Date: April 27, 2012

Start: 8:30AM

Agenda Approval/Changes:

Approval of prior Minutes:

Secretary's Report:

Treasurer's Report:

COMMITTEE REPORTS

- **Community Service:**
- **World Community Service:**
- **Youth and Vocational Service:**
- **Rotary Foundation:**
- **Club Service:**
- **Publicity:**
- **Membership/ Diversity:**

OLD BUSINESS:

- **Farmers Market project:**

NEW BUSINESS:

Rotary Club of Redwood City
Minutes of Board of Directors Meeting
April 27th,2012

Call to Order: The meeting was called to order by President Glenn Nielsen at 8:43 am. The following were in attendance: Glenn Nielsen, Steve Webb, John McAfee, Deanna Dooley, Karen Krueger, Lilia Ledezma.

In the absence of a quorum no action was taken on the minutes or financial reports.

Secretary's Report: On behalf of Carol Ebner Glenn reported that there were currently 50 members, March attendance was 61% and April is projected at 61%.

Treasurer's Report: No report.

Community Service: John McAfee reported that there were 2 charities still to receive their grants, St Anthony's Dining Room will attend the next meeting and the Tim Griffin grant will be presented in the near future.

Corrine will Co Chair with John in the coming year with a view to becoming Chair in July 2013.

World Community Service: No report

Youth and Vocational Service: No report

Rotary Foundation: President Glenn commended Bill Conklin for his program last week and advised that RI foundation programs are changing and the minimum grant will be \$25,000 in the future.

Club Service: No report

Publicity: No report

Membership: President Glenn reported that Joe Lucero was still actively recruiting and has several Leads he is contacting, in addition a member of Half Moon Bay will probably join our Club.

Old Business:

Farmer's Market: Will commence May 1st with a ribbon cutting at 4pm. Members are needed to help set up and check people in. Booths will need tables and chairs provided by vendors. Wine and beer are allowed and discussion ensued as to how to obtain this, Steve Webb will check contacts and advise what can be done. We need more members to volunteer to work the event each week.

New Location: President Glenn reported that the average cost for lunch has been \$9:62 and there have been very few member complaints about the move. We are still working out logistics for the TV with a stand. It was agreed to do 7 at a table so no one has their back to the head of the room.

There being no further business the meeting adjourned at 9:29 am.

**ROTARY CLUB OF REDWOOD CITY
BOARD OF DIRECTORS MEETING AGENDA
REACH WITHIN TO EMBRACE HUMANITY**

Date: May 25, 2012

Start: 8:30AM

Agenda Approval/Changes:

Approval of prior Minutes: March 30th and April 27th

Secretary's Report: 50 members, April attendance 63.3%, est. May attendance 60.2%

Treasurer's Report:

COMMITTEE REPORTS

- **Community Service:**
- **World Community Service:**
- **Youth and Vocational Service:**
- **Rotary Foundation:**
- **Club Service:**
- **Publicity:**
- **Membership/ Diversity:** Stefanie Boicelli and Andres Espinosa awaiting induction. Jo Lucero has proposed Curtis Wright for membership (bio attached). Board to vote on Wright membership.

OLD BUSINESS:

- **Farmers Market project:**

NEW BUSINESS:

Rotary Club of Redwood City
Minutes of Board of Directors Meeting
May 25th,2012

Call to Order: The meeting was called to order by President Glenn Nielsen at 8:34 am. The following were in attendance: Glenn Nielsen, John McAfee, Deanna Dooley, Karen Krueger, Lilia Ledezma, Pete Liebengood, Brad Shepherd, Roland Haga, Steve Wagstaffe, Susan Howell

There being a quorum the Board minutes for March and April were approved.

Secretary's Report: On behalf of Carol Ebner Glenn reported that there were currently 50 members, April attendance was 63.3% and May is currently at 60.2%.

Treasurer's Report: Brad Shepherd reported that lunch was averaging \$10-11 as many members were choosing salad.

Community Service: John McAfee reported that the Griffin Foundation attended the May 22nd meeting and the check will be mailed.

World Community Service: No report

Youth and Vocational Service: No report

Rotary Foundation: Chair Susan Howell reported that we had met goal of \$8250 and that Corinn Rankin had completed her Paul Harris Fellow and she had 4 more to present.

Club Service: No report

Publicity: Jill Singleton will complete publicity for the scholarship awards.

Membership: President Glenn reported that Curtis Wright was presented for membership, the Board Voted to accept his application and it will go to the members for approval. Andres Espinosa is due for installation and Jeff Hayden will be proposed. Stephanie Boicelli had decided not to proceed with membership at this time.

Old Business:

Debunking: Pete Liebengood reported that the Dinner will take place June 28th at the Pacific Athletic Club at 6pm, the Club lunch will be cancelled for June 26th

Farmer's Market: Lilia reported that we had completed the 4th Farmers Market, that the financial records had been set up and so far we had netted \$16,000 of income. More vendors are signing up. There will be a flier insert for water bills and when the Friday concerts start fliers will be handed out. Supervisor Horsley emailed 5000 county employees promoting the Market. Lilia is also pursuing the alcohol license issue and teaming up with another non profit to sell and share proceeds.

New Location: It was suggested that the staff not bus tables after 1pm when the speaker starts. And the microphone still has a volume issue.

Name Badges: Roland Haga reported that he is still looking into getting new badges and is pricing options. He also reminded the Board that Honorary Members need to be voted on at the June meeting.

The next Board meeting will take place June 29th if President Glenn is not hungover following the Debunking.!!

There being no further business the meeting adjourned at 9:25 am.